



705 SECOND STREET NORTH  
PRINCETON, MINNESOTA 55371  
E-MAIL: [city@princetonmn.org](mailto:city@princetonmn.org)  
[www.princetonmn.org](http://www.princetonmn.org)

March 22, 2023

Neighbor's On The Rum  
% Joe Holtz  
509 5<sup>th</sup> Ave N  
Princeton, MN 55371

Dear Mr. Holtz,

On March 9<sup>th</sup>, 2023 the Princeton City Council approved your special event permit with the caveat that an agreement is drafted by the City of Princeton's Attorney and that you meet all requirements set forth by the applicable Department Heads. It was discussed that the Council would be amendable to a 5-year commitment with the attached legal contract noting that a special event permit would need to be applied for, reviewed and approved every year. It was also noted that the City typically requires events to cease at 11:00 pm per curfew regulations and you, as the applicant, requested a 1:00 am curfew. The consensus of the City Council was a compromise for this event and to allow the event and music to cease at midnight for Rum River Festival.

The Department Heads met on this request and have the following requirements that will be added to your special event permit as directed by the City Council:

1. The attached map shows the boundaries of your beer garden event. All activities must be contained within this boundary. A perimeter fence will be installed that will follow the boundaries as shown on the map. There will be one entrance and exit area on the east side of the fenced in area that will be staffed at all times. There will be one additional exit on the north end that will be staffed to meet fire code requirements, however this will be an exit only. The steps off of Rum River Drive along the west side of the fenced in area will be barricaded by the fence and are not be used as an exit or entrance.
2. Hours of Operation (Note: minors must be out by 9:00 each night):
  - Thursday 6/8/2023 4:00 pm to 10:00 pm with no music until parade has concluded.
  - Friday 6/9/2023 3:00 pm to Midnight with a DJ from 7:00 pm to Midnight.
  - Saturday 6/10/2023 2:00 pm to Midnight with a band from 8:00 pm to Midnight.
3. Must have porta potties and trash receptacles within the fenced area on site and cleaned up daily.
4. No alcohol beyond the fenced area as shown on the map. Alcohol must be locked up at night.
5. Security must be present during open hours and all liquor laws must be enforced.
6. Proper licensing must be obtained to serve off premise liquor, gambling and food.
7. Documentation of insurance, with the City as an additional insured, must be presented to the City of Princeton before the event commences.
8. All City Ordinances must be followed.
9. The City Council has agreed to waive fees for the use of City equipment, such as a generator, fencing, etc.
10. The fencing must be placed on site in accord with the approved map by Noon on Thursday of the event and by 6:00 pm on Sunday the weekend of the event. Public Works Department will have the are marked out with paint and cones placed where the fencing can be installed.
11. Traffic flow for mall customers must be maintained throughout the entire event.
12. Applicant has been made aware that the Market Vendors for the festival will share the parking lot on Friday and the Farmers Market will share the parking lot on Saturday during the event.

Sincerely,

Stacy Marquardt

Community Development Planner

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